



# NEW CHIEFS/DEPUTY CHIEFS TRAINING SCHOOL

## Natural Bridge Hotel ~ Natural Bridge, Virginia

### September 30-October 2, 2008

### PROGRAM INFORMATION

This three-day course is a "must" for those individuals who have recently been appointed as a chief of police, deputy chief, or one who functions as the chief executive in the absence of the chief. The curriculum focuses on issues central to running a successful police agency, including such issues as ethics, personnel issues, financial management, Freedom of Information Act (FOIA), records management, and political environments. This is a great opportunity to network with other new chiefs and deputy chiefs and seek assistance from other police executives.

Classes begin at 12:45 p.m. on Tuesday, September 30, and end at 12:30 p.m. on Thursday, October 2. Dress code is business casual, (collared shirts, no jeans). This training will be pre-approved for DCJS in-service credit and Partial In-service Credit (PIC) forms will be distributed at the close of training. Legal credit is included in this training. **Application deadline is August 29, 2008.** Because the class size is limited, applications are accepted on a first come, first served basis. Early registration is encouraged!

For more information or any questions about this program, please contact the Virginia Police Chiefs Foundation at (804) 285-8227, or e-mail [stephanie@vapolicefoundation.org](mailto:stephanie@vapolicefoundation.org).

### Program Fee

The program fee includes lodging for September 30<sup>th</sup> and October 1<sup>st</sup>, meals (beginning with lunch on September 30<sup>th</sup> and ending with lunch on October 2<sup>nd</sup>), program tuition and materials, welcome reception and break services.

•>Participants from VACP Member Agencies: \$400      •>Participants from Non-VACP Member Agency: \$450

### Cancellation Policy

If cancellation is received before August 29, 2008, you will be eligible for a partial refund, but will be assessed a \$75 scheduling fee. **No refund will be granted for any withdrawal notice received on or after August 29, 2008. No-shows are not eligible for refunds.** Qualified substitutions are gladly accepted with prior approval.

### REGISTRATION FORM

**Deadline: August 29, 2008**

Foundation Tax ID# 31-1502529

NC/DC-SEP 08

**Check one:**     Smoking     Non-Smoking

Name (Last, First MI): \_\_\_\_\_ Rank/Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax: \_\_\_\_\_

City, State Zip: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Payment information:**     Send Invoice  
 Bill credit card:     Visa     Master Card     American Express

Name of Cardholder: \_\_\_\_\_ V-Code (from back of card): \_\_\_\_\_

Credit card #: \_\_\_\_\_ Expiration date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Mail completed form to:** Virginia Police Chiefs Foundation  
1606 Santa Rosa Road, Suite 134  
Richmond, VA 23288

**Or fax to:** (804) 285-3363

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