



Virginia Police Chiefs
FOUNDATION

Professional Executive Leadership School (PELS)

Presented by the Virginia Police Chiefs Foundation's Center for Leadership Education

Virginia Police Chiefs Foundation ■ 1606 Santa Rosa Road, Suite 134, Richmond, VA 23288 ■ (804) 285-8227 ■ www.vapolicyfoundation.org



ABOUT THE PROFESSIONAL EXECUTIVE LEADERSHIP SCHOOL

The Professional Executive Leadership School (PELS) is an intensive three-week, liberal arts-based educational experience that focuses on the study of leadership. This program acquaints participants with best practices in leadership and challenges them to reflect upon their own leadership competency and examine ways of achieving both personal and professional growth. The school makes a clear distinction between leadership and management. This program is unique due to its liberal arts focus. Faculty from the University of Richmond, Virginia, teach the classes and are drawn from the Management Institute, Jepson School of Leadership Studies, Robins School of Business, and several other schools within the university.

Curriculum topics include foundations of leadership, relationship-centered leadership, setting goals for your team, leadership and politics, arts and leadership, literature and leadership, religion and leadership, psychology and leadership, negotiations, strategic leadership, media relations, leadership in crisis, motivational leadership, and leadership and the law, among other topics. Case studies and topical issues are also explored.

WHO SHOULD ATTEND

Applicants must be in an executive or upper management position within the public or private sector. Out-of-state applicants are welcome.

The PELS program is appropriate for individuals who meet the following criteria:

- Currently serve in a management or senior command position; mid-level managers are eligible to apply if they also meet the remaining criteria.
- Occupy a position responsible for making or impacting policy within one's organization.
- Possess an associate's degree or equivalent.
- A personal commitment to expand one's leadership abilities and use these skills to benefit his/her organization.
- Possess prior training, education, and life experiences consistent with the requirements and expectations of this program.

A program of this type requires a total commitment on the part of the attendee and his/her organization. Full-time attendance is mandatory. Excused absences require prior approval and participants who are absent may be required to make-up course work missed and/or return to a future session to complete any classes missed. For these reasons, the agency chief executive is required to nominate each candidate.

APPLICATION INFORMATION

Each applicant must submit the PELS application form found in this brochure. The form can also be downloaded from our website at www.vapolicefoundation.org or you may contact VPCF to have a form sent to you. The agency chief executive must endorse the application and the following additional items must be submitted along with the application:

- Resumé of the applicant (include work experience, education, and training history);
- Agency organizational chart with the current position of the applicant clearly noted;
- A letter of interest from the applicant to the PELS Selection Committee indicating why he/she wants to attend PELS and what the applicant's goals and expectations are of the program.

Application Deadline: An open enrollment process is utilized for this program. Applications will be received for each session 60 days prior to the beginning of the session or until the class is filled.



CERTIFICATION

This intense program of study is taught by subject-matter experts from the University of Richmond as well as adjunct faculty, and a certificate of completion will be presented at graduation for those successfully completing the PELS program. Continuing Education Units can be awarded upon request. In addition, the Virginia Department of Criminal Justice Services has approved this program of study for in-service training credits for those participants working in a public-safety capacity.

PROGRAM TIMES & LOCATION

The PELS program is conducted one week per month for the three-month period. Attendees are required to attend all three weeks of the program. Classes are held from 8:00 am to 5:00 pm daily, except on Fridays when classes adjourn at 12:00 noon. Individuals accepted to the program must be prepared to commit to this schedule.

Classes are held at the executive center of the Management Institute, located in the Robins School of Business on the campus of the University of Richmond in Richmond, Virginia.

Attendees who do not live in the greater Richmond metropolitan area will be provided housing in a local hotel within close proximity to the school.

PROGRAM FEES

The cost for each attendee is \$3,000, which includes tuition, textbooks, course materials, PELS program fees, breakfast (for those being housed), lunch, continuous break refreshments, and housing accommodations (if applicable).

Need-based partial scholarships may be awarded to eligible Virginia law-enforcement agencies. Scholarship applications must be submitted by the agency chief executive. To request a scholarship application, please contact the Virginia Police Chiefs Foundation office at (804) 285-8227.

ADDITIONAL INFORMATION

Special Accommodations

In accordance with Title II of the Americans with Disabilities Act of 1990, if you are a person with a disability and require any auxiliary aids, services, or other accommodations for this program, please discuss your accommodation needs with The Virginia Police Chiefs Foundation at (804) 285-8227 or email the foundation at info@vapolicefoundation.org, at least 90 days prior to the start of the program.

VPCF Notice of Non-Discrimination

The Virginia Police Chiefs Foundation does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs or activities, including educational policies, admissions policies, scholarships, and other programs. The following position has been designated to handle inquiries regarding the foundation's non-discrimination policies:

Chief Executive Officer
Virginia Police Chiefs Foundation
1606 Santa Rosa Road, Suite 134
Richmond, Virginia 23288
(804) 285-8227

NOTE: For further information on federal non-discrimination regulations, contact the Office for Civil Rights at ocr.dc@ed.gov or call (800) 421-3481.

ABOUT THE VIRGINIA POLICE CHIEFS FOUNDATION'S CENTER FOR LEADERSHIP EDUCATION

The Virginia Center for Leadership Education was created as an education resource for the leaders of today and tomorrow to help them reach their highest potential as leaders. Designed for both business decision-makers and public safety executives, the center provides a unique tract of education focusing on developing professional executive leadership skills. Often times executives, whether running a successful business or managing a public-safety agency, focus on the immediate needs and challenges of their organizations, having neither the time nor the opportunity to plan for their future leadership potential or that of their staff members. Some of the best leaders are cultivated from within, but there are limited internal resources to prepare these individuals to take on leadership responsibilities. The Virginia Center for Leadership Education recognizes this need and is committed to providing quality leadership education courses for these individuals.

While offered in an academic environment, our courses are intensive, multi-week sessions of classroom, on-the-job, and project work, acquainting participants with theory and best practices in leadership from the public and private sectors of business. These courses challenge participants to reflect on their own leadership competency, develop creative thinking skills, and expand leadership actions in their levels of responsibility.

ABOUT THE VIRGINIA POLICE CHIEFS FOUNDATION

Created by Virginia police chiefs with a desire to enhance the educational and training opportunities of law enforcement and citizens alike, the Virginia Police Chiefs Foundation (VPCF) was established in 1993 as a charitable and educational foundation with its primary concentration on education and training. The foundation was originally tasked with designing and implementing leadership education programs. Since that time, the scope and program offerings have been broadened to address not only leadership education, but to also offer training courses, scholarship programs, develop partnerships, and sponsor community-outreach programs for Virginia's youth.



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